



# Virtual Meetings Provide Greater Convenience For Owners, And Better Results For Boards



## What is it?

- Condo Control Central's Virtual Meeting feature allows condo and HOA communities to participate in AGMs or general meetings remotely
- Meetings can be self-managed, or moderated by a CCC representative
- All meetings are hosted on CCC. We use Zoom technology to facilitate the meetings
- The vote is created before the date of the meeting, allowing for a smoother and more organized voting process



## How does it work?

- Board members request to host a virtual meeting when setting up a new e-vote or proxy vote. Condo Control Central automatically generates a secure link which owners will use to join the meeting
- The host can start the meeting simply by clicking on the Virtual Meeting tab, which can be found within the Proxy Voting or E-Voting feature
- Participants have the option of joining the meeting through video, or they can participate using only audio. There is also a live chat function available
- In addition to premade questions, hosts can create and ask new questions during the virtual meeting. Owners have anywhere from 2 to 10 minutes to vote for each question
- Results are available right away, and are securely stored for future reference



## Key Benefits

- Boards have the ability to prepare for AGMs well before the date of the meeting, and can do everything directly from their CCC accounts
- Owner participation is often higher when meetings are held remotely
- If owners have already voted, they will have the option to update their vote during the virtual meeting. Similarly, only one vote per unit will be counted. Multiple votes from the same unit are not permitted
- The live chat function encourages participants to ask questions or contribute to conversations
- Live poll results make it easy for boards to see how close they are to reaching quorum



## What is the cost?

- No additional cost for self-managed meetings for associations that already use proxy or e-voting
- Moderated virtual AGM service is an additional \$999 per meeting. This includes one 30-minute practice meeting and a live moderator for up to 2 hours. The service must be used with CCC's Proxy Voting or E-Voting feature



## How do we get started?

- Contact your Condo Control Central Account Manager to get started!

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